

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS

To: Chief Procurement Officer

'06 SEP 28 P3:35

From: Department of Health /Family Health Services Division/Women, Infants and Children
(WIC) Services Branch

Department/Division/Agency

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

Title and description of health and human service(s):

Breastfeeding Peer Counselor Program - Breastfeeding Peer Counselors (BFPC) serve as role models and provide mother-to-mother support which is a unique approach that has proven to increase breastfeeding success. BFPCs responsibilities include, but are not limited to, encourage pregnant mothers to breastfeed; provide information to prepare pregnant mothers to breastfeed; explain ways to prevent common breastfeeding problems and respond to other common concerns; provide support and encouragement throughout breastfeeding; provide suggestions to help mothers solve common breastfeeding problems; and refer mothers when needed to other healthcare providers and other community services.

Provider Name: Kokua Kalihi Valley (KKV) Comprehensive Family Services	Total Contract Funds: \$28,000	Term of Contract:
Provider Address: 2239 North School Street Honolulu, Hawaii 96819	Contract Funds per Year (as applicable). \$28,000	From: 10/01/2006 To: 09/30/2007

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:

In the past BFPC services were secured as a small purchase for \$23,000.98. The current provider is the KKV WIC Program who has been providing continuous services for the past year to pregnant and postpartum women. To ensure consistent and continued BFPC services, awarding the funds of \$28,000.00 to KKV would prevent interruption of services to our participants until September 30, 2007. WIC anticipates no additional funding for this program after September 30, 2007. Two others have been trained as BFPCs and have not been employed by other WIC Local Agencies or private agencies; and retraining would not be cost effective for the WIC Program due to limited resources and time constraints.

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Details of the process or procedure to be followed in selecting the service provider to ensure maximum fair and open competition as practicable:

KKV has been the small purchase provider. To ensure consistent and continued BFPC services, awarding the funds to KKV would prevent interruption of services to our participants until September 30, 2007. No additional funding is anticipated for this program after September 30, 2007.

A description of the state agency's internal controls and approval requirements for the exempted procurement: WIC Services Branch will require a signed agreement from the provider with the same internal controls and approval requirements in place of the existing agreement.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Linda Chock, Chief, WIC Services Branch
Melanie Murakami, Public Health Nutritionist V
Michael M. Nakaji, Public Health Administrative Officer V

Direct questions to (name & position):
Linda Chock, M.P.H., R.D.
Chief, WIC Services Branch

Phone number:
586-8191

e-mail address:
linda.chock@doh.hawaii.gov

This exemption should be considered for list of exemptions attached to Chapter 3-141, HAR: Yes ☐ No ☐

I certify that the information provided above is to the best of my knowledge, true and correct.



Department Head Signature

SEP 27 2006

Date

Chiyome Leinaala Fukino, M.D.

Typed Name

Director of Health

Position Title


Chief Procurement Officer's Comments:

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Please ensure adherence to applicable administrative requirements.

☒ Approved

☐ Denied



Chief Procurement Officer

10/6/06
Date

cc: Administrator
State Procurement Office